



What happens if The Southwater Junior Academy is unable to offer my child a place?

FAQ:

Can I appeal?

You have the right to appeal against the decision not to offer a place at your preferred school. All appeals are heard by an independent panel. If you have been refused a place at the academy in writing, should you wish to find out more concerning the appeals process, the relevant guidance notes and forms can be found at www.westsussex.gov.uk/admissions. If you decide to appeal, you will receive advance notice of the hearing date. You will be invited to attend the appeal and you may take someone with you for support. The hearing will be conducted as informally as possible and you will have the opportunity to put forward your case and ask questions.

If your appeal is refused, the Academy Trustees will not consider a further application or appeal for a place at The Southwater Junior Academy in the same academic year, unless there is a significant material change in your circumstances or those of the school.

Please note that appealing for a school place does not give priority on a waiting list.

Will my child's name be added to the waiting list?

If your child was refused a place in writing at The Southwater Junior Academy you can write and request that your child is added to the waiting list.

The academy waiting lists will be ordered by the same oversubscription criteria used in the current academy's admissions policy; the School Admissions Code prohibits waiting lists from being ordered by date of application or length of time on list. The oversubscription criteria for the academy can be found on the academy's website <http://www.southwaterjunioracademy.co.uk/admissions.html>. Within each criterion places are ordered by straight line distance to the academy, the nearest having higher priority. A child's position on a waiting list can go down as well as up as others join or leave the list - for this reason parents are asked not to contact the academy too often just to check their child's waiting list position.

What happens if my child can be offered a place from the waiting list?

If a place becomes available from any of the waiting lists which are held by The Southwater Junior Academy, we will normally contact you before offering the place. However, it is your responsibility to let the academy know if your child is on a waiting list and you no longer want to be considered for this place.